From: Leann Monk

Sent: Friday, June 28, 2024 10:23 AM

To: County Judge; Milton Powers

Subject: Cybersecurity

Attachments: tac-cybersecurity-training-enrollment-form.pdf

Please Place on the next Agenda

Judge,

Please see the attached cybersecurity enrollment form, which needs to go to court and have your signature before we can proceed. We are facing a July 31st deadline to enroll.

Please review the information, which was entered based on our previous year's practices. Should the court not wish for those listed to proceed accordingly, a new enrollment form will need to be submitted listing those updated roles. The Treasurer's office will be glad to continue in this role, but please note, we are not presuming the wishes or direction of the Court.

There is a cost involved with this state mandated course of $5 per user.

I would greatly appreciate your submission of this action item to the County Clerk for it to be included on the July Commissioners Court agenda.

Should more information be required, please feel free to reach out to my office.

Leann Monk

Tyler County Treasurer
PO Box 2070
Woodville, TX 75979
409-283-3054, office
409-200-1866, cell

From: Leann Monk <lmonk.cotreas@co.tyler.tx.us>
Sent: Friday, June 28, 2024 10:12 AM
To: Leann Monk <lmonk.cotreas@co.tyler.tx.us>
Subject: Cybersecurity

1

TEXAS ASSOCIATION *of* COUNTIES

Cybersecurity Course Enrollment Form for Counties

Texas Government Code § 2054.5191 requires all county employees, elected officials, and appointed officials who have access to a local government computer system or database and use a computer to perform at least 25 percent of their duties to complete an annual cybersecurity training that has been certified by the Texas Department of Information Resources (DIR).

In response to the cybersecurity training mandate and in furtherance of our continued commitment to our county family, TAC is offering a cybersecurity course that has been certified by DIR and fulfills the requirements of the law. This course is available to counties for an annual fee of $5 per user.

Should your county choose to participate in TAC's cybersecurity training program, **please have your Commissioners Court approve your county's participation and complete the enclosed form and return it via email to SecurityTraining@county.org** or fax to (512) 477-1324. For more information about the underlying legislation and TAC's cybersecurity training course, please visit county.org/cybersecurity.

Your course administrator will receive an email notification when your county is enrolled. Counties are required to report their compliance with the mandate by August 31, 2024. Enrollment is available on a rolling basis through July 31, 2024.

Printed Name

Milton Powers

County Name

Tyler

Authorized Signature

Date

07/08/2024

Course Administrator (Required)

Please indicate the individual who will serve as the primary point of contact with TAC staff for purposes of enrolling participating county officials and employees in the cybersecurity training course. The designated individual will be asked to provide a list of all participating county employees and elected officials' names, email addresses and positions held. The designated individual will also be asked to regularly add or remove users from access to the training program upon separation from county employment.

The course administrator will have access to reports reflecting the course completion status of all participating county employees and elected officials. If your county would like multiple administrators, please include their contact information on the following page.

Name of Administrator: **Leann Monk**

Email of Administrator: **lmonk.cotreas@co.tyler.tx.us**

Phone Number of Administrator: **409-283-3054**

Position/Office of Administrator: **Treasurer**

County IT Administrator (Required)

Please indicate the individual responsible for IT administration for your county. Upon request, TAC will coordinate with your IT administrator to facilitate smooth deployment of the cybersecurity training program for your personnel and elected officials.

Name of IT Administrator: **Donald Calhoon**

Email of Registrant: **donaldcalhoon@co.tyler.tx.us**

Phone Number of Registrant: **409-283-**

Billing Contact (Required)

TAC will send an invoice in the amount of $5 per user to the contact below. The number of users will be based on the highest number of users added to the platform between the time that your county completed enrollment and October 2024. Users who are added and later deleted will still be accounted for when billing. The invoice is due upon receipt.

Name of Contact: Jackie Skinner

Email of Contact: jskinner.aud@co.tyler.tx.us

Phone Number of Contact: 409-283-

Position/Office of Contact: County Auditor/Accounts Payable

Mailing Address: 100 W Bluff, Room 110, Woodville, TX 75979

Preferred Delivery Method (Email/Mail):

Additional Course Administrators (Optional)

Please indicate any additional county employees who will have access to regularly add/remove users from training according to employment changes within the county. Administrators will have access to reports reflecting the course completion status of all county employees.

Name of Administrator: Melanie Calhoon

Email of Administrator: mcalhoon.cotreas@co.tyler.tx.us

Phone Number of Administrator: 409-283-3054

Position/Office of Administrator: Treasurer

Additional Course Administrators (Optional)

Name of Administrator: Maegan Pope

Email of Administrator: mpope.aud@co.tyler.tx.us

Phone Number of Administrator: 409-283-3652

Position/Office of Administrator: Assistant Auditor

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____